



## **Volunteering at CBE**

We are honored that you are interested in investing time, passion, and energy in the cause for biblical equality!

CBE International is a nonprofit organization composed of individual and church members from more than 100 denominations and 65 countries who believe that the Bible, properly interpreted, teaches the fundamental equality of men and women of all ethnicities and all economic classes, based on the teachings of Scripture such as Galatians 3:28.

CBE equips believers by affirming the biblical truth about equality and justice. Thus all believers, without regard to gender, ethnicity, and class, are free and encouraged to use their God-given gifts in ministries, communities, and families. In so many ways, volunteers make it possible for us to continue our ministry.

Please complete and submit the Volunteer Application Form, and we will contact you with possible volunteer positions we have available.

# Volunteer Application Form

Please submit your most recent CV or resume along with this application form.

## Personal Information

Legal Name (Last, First, MI):		Today's Date:	
Preferred First Name (if different from above):		Email:	
Street Address:			
City:		State:	Zip:
Home Phone:		Work Phone:	

1. Are you willing to volunteer (check all that apply):

- CBE HQ (Minneapolis, MN)  other location \_\_\_\_\_
- Weekdays  Weekends  Evenings
- Intermittently  From (Date) \_\_\_\_\_ to (Date) \_\_\_\_\_

2. I am willing to commit \_\_\_\_hrs per (choose one):

- Day  Week
- Month  Quarter
- Intermittently

3. Have you previously volunteered with CBE? Check one:  Yes  No

4. Previous CBE Volunteer Experience:

Date(s):	Volunteer Duties:
----------	-------------------

5. Check all areas below in which you are interested in volunteering.

If you would like clarification of any of these areas, please email [cbe@cbeinternational.org](mailto:cbe@cbeinternational.org) or call 612-872-6898.

- Administrative Assistance  Writing/Editing  Reviewing Books  Phoning  CBE Events Assistance
- Share your skills with CBE:

## Volunteer/Employment History

Current (or most recent) Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

Next Previous Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

Next Previous Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

Next Previous Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

Next Previous Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

Next Previous Position:		From (mm/dd/yy):	To (mm/dd/yy):
Name of Company:		Name of Supervisor:	
Title/Department of Supervisor:		Supervisor's Phone Number:	
Duties:			

**References:** Please feel free to provide us with three references.

Name of Reference 1:	Relation:	Reference's Phone Number or Email:
----------------------	-----------	------------------------------------

Name of Reference 2:	Relation:	Reference's Phone Number or Email:
----------------------	-----------	------------------------------------

Name of Reference 3:	Relation:	Reference's Phone Number or Email:
----------------------	-----------	------------------------------------

I give CBE permission to phone my references. \_\_\_\_\_  
Signature Date

Have you been discharged from any job within the last five years? Check one:  Yes  No

If yes, explain: \_\_\_\_\_

Have you quit after being notified that you would be terminated? Check one:  Yes  No

If yes, explain: \_\_\_\_\_

Have you ever been convicted of a felony (not including traffic citations)? Check one:  Yes  No

Criminal conviction does not constitute an automatic bar to employment. Convictions will only be considered in relation to specific job requirements.

If yes, explain below. Please include name and location of court.

It is only necessary to include convictions which have not been expunged from your record.

\_\_\_\_\_

Have you ever been disbarred or otherwise lost a license to practice your profession? Check one:  Yes  No

If yes, explain: \_\_\_\_\_

**General**

If necessary to complete the following questions, attach additional pages at end.

What draws you to CBE's mission of Biblical Equality? Why do you want to work for CBE? How will you contribute to furthering CBE's mission of Biblical Equality?

What do you believe to be your ministry interests?

What do you believe to be your strengths and gifts?

What are areas of growth or places you want to improve or acquire new skills?

Please read the following statement carefully before signing.

- CBE greatly values the contributions of volunteers, and considers them an extension of the CBE staff who work to advance biblical equality. For this reason, all volunteers are asked to sign the CBE Statement of Faith—indicating their agreement, and to adhere to CBE Policies and Personnel Manual. In addition volunteers will also annually read and agree to CBE's Staff Confidentiality and Conflict of Interest Policy.
- I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements or omission of fact on either this application or during the volunteer application process will result in my application being rejected, or, if I volunteer at CBE, in my position being terminated.
- I authorize CBE to investigate any information, including my employment history, educational background, credit history and record of criminal convictions that it believes is relevant to my volunteer application. My former employers, education institutions, and personal references may provide information that they may have about me in response to inquiry from CBE.

---

Applicant Signature

Date

Thank you for your interest in volunteering for CBE. Please submit this form, with your most recent resume/CV, in one of the following ways:

Email: [cbe@cbeinternational.org](mailto:cbe@cbeinternational.org)

Fax: 612-872-6891

Mail: CBE, 122 W Franklin Ave, Suite 218, Minneapolis, MN 55404

---

**Human Resources Approval**

FOR OFFICE USE ONLY

---

Signature of Hiring Department Supervisor

Date